



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

DR. VERONICA C. GARCÍA
SECRETARY OF EDUCATION

BILL RICHARDSON
Governor

August 12, 2009

Ms. Cynthia Nava
Interim Superintendent
Gadsden Independent Schools
P.O. Drawer 70
Anthony, NM 88021

Dear Ms. Nava:

The FY10 district/charter school award allocation process for the **Mentoring Program for Beginning Teachers**, as administered by the **Educator Quality Division** of the New Mexico Public Education Department, has begun. Based on Senate Bill 146, the initial award being made to your district/charter school represents fifty percent of your estimated award and will be disbursed prior to (September 15 of the fiscal year.) The balance of the award, which is based on the 40th Day STARS report and will reconcile any differences between the initial estimate and the final new teacher count, will be completed prior to January 15th annually.

Therefore, the award for 40 beginning teachers receiving mentorship services at fifty percent is \$21,742. Funding under this award must be used as specified by supporting legislation, the mentorship regulation (6.60.10 NMAC) and in alignment with the district's/charter's mentorship program plan. These funds will be distributed and must be expended in accordance with the legislative language.

1. Please submit an electronic Budget Adjustment Request (BAR) utilizing Fund Code: 27154, Revenue Code: 43202 in the **Operating Budget Management System (OBMS)**. This award letter must be attached electronically to the BAR.
2. Quarterly expenditure reports are required via OBMS.

The contact person in the Fiscal Flowthrough Office of the Public Education Department is Alonzo Rodriguez. He can be reached at (505) 827-6510 or alonzo.rodriguez@state.nm.us for information on financial aspects.

The contact person in the Professional Development Bureau of the Public Education Department is Larry J. Martinez. He can be reached at (505) 827-3541 or at lawrence.martinez1@state.nm.us if you need further information on the programmatic requirements.

Veronica C. Garcia, Ed.D.
Secretary of Education

VCG/MRC/gg

cc: Dr. Catherine Cross Maple, Deputy Secretary, Learning and Accountability
Dr. Mary Rose CdeBaca, Assistant Secretary, Educator Quality Division
Mr. Larry J. Martinez, Bureau Chief, Professional Development Bureau
Ms. Susan Lucero, Bureau Chief, Flowthrough Bureau
Mr. Alonzo Rodriguez, Financial Coordinator, Administrative Services Division